
CITY MANAGER'S OFFICE

Tel: (807) 625-2270
Fax: (807) 622-4212



February 4, 2019

Dear Mr. McMillan:

**Re: Municipal Freedom of Information and Protection of
 Privacy Act - Request Number 2019-08**

Your request for access was received on February 4, 2019. Please note that the above-noted reference number has been assigned and should be referred to in all future correspondence.

Your receipt for the application fee is enclosed. There may be additional fees for providing this information. At this time, access review procedures have been initiated.

For your information, pursuant to the legislation, we must provide you with a formal response within 30 days of receiving your request, unless a time extension becomes warranted.

If you have any questions, please contact me at 625-2822.

Sincerely,

A handwritten signature in black ink, appearing to read 'Christina Wakefield', written over a large, loopy flourish.

Christina Wakefield

Associate Archivist